

Punjab State Agricultural Marketing Board
S.C.O. No. 149-52, Sector 17-C, Chandigarh.
 Telephone Nos.0172-2703076,2703296,2703346,2704142, 5039141-43
 Fax: 0172-2709120, E.mail:mndbdpb-chd@nic.in

**NOTICE INVITING APPLICATIONS FOR MAKING RECRUITMENT TO
 VARIOUS POSTS**

Applications are invited from eligible candidates for recruitment to the following vacant posts in various Market Committees in the State of Punjab. The selected candidates will be allocated for appointment to the various Market Committees in order of merit, as per their option. Any candidate will not have any claim for allocation to any of the Market Committees by other than the method mentioned above. The market committee wise detail of vacancies, reservation etc. can be seen at the website <http://recruitment.cdacmohali.in>. The interested eligible candidates will have to apply in the prescribed format which is available at the above said website:-

Sr. No.	Name of Post and Pay Scale	Number of posts	Qualifications:
1.	Auction Recorder Pay Scale Rs.10300-34800+ 3200/- Grade Pay	142	Should have passed Matriculation Examination from the Education Board with atleast fifty per cent marks and should be a graduate of a recognized university with at least fifty per cent marks
2.	Clerk Pay Scale: Rs.5910-20200+ 1900/- Grade Pay	224	i)Should be a Graduate from a recognized university or institution; ii) Should qualify a test in Punjabi Typewriting, to be conducted by the appointing authority at a speed of 30 words per minute within one year from the date of his appointment, failing which no annual increments shall be allowed till he qualifies such test; iii)Should have passed at least one hundred and twenty hours course with hands-on experience in the use of Personal Computer or Information Technology in Office Productivity Applications or Desktop Publishing Applications from a Government recognized institution or a reputed institution which is ISO 9001 certified OR Should have passed a course in Computer Information Technology equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Courses(DOEACC) of Government of India".

Note: **Though the posts carry the pay scales as mentioned under each category but the selected candidates will be governed by the provisions of Punjab Civil Services (Rationalization of Certain Conditions of Service) Act, 2011 (Punjab Act No. 8 of 2011).**

Applicants should have passed Matriculation Examination with Punjabi as one of the compulsory or elective subject or any other equivalent examination in Punjabi Language, which may be specified by the Punjab Government from time to time.

Provided further that where a War Hero (who has been discharged from defence services or paramilitary forces on account of disability suffered by him) or his widow or dependent member of his family, is appointed under the instructions issued in this behalf

by the Punjab Govt., the persons so appointed, will not be required to possess aforesaid knowledge of Punjabi Language.

Provided further that where a ward of Defence Service Personnel, who is a bonafide resident of Punjab State, is appointed by direct appointment, he shall have to pass an examination of Punjabi Language equivalent to Matriculation Standard or he shall have to qualify a test, conducted by the Language Wing of the Department of Education of Punjab Government within a period of two years from the date of his appointment.

Number of Posts & Reservation

Sr. No.	Name of Post	Total vacant posts	General Category	Scheduled Castes	Back-ward Classes	Ex-servicemen	Handi-capped
1	Auction Recorder	142	66	63	06	04	03
2.	Clerk	224	116	95	05	06	02

Age Limit

Candidates should be between 18 to 37 years as on 01-01-2011. Upper age limit is relaxable to the extent of 5 years for SCs/STs/BCs and up to 10 years for physically handicapped persons. An Ex-serviceman(*ESM) shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy according to Govt. instructions, by more than 3 years, he/she shall be deemed to satisfy the condition regarding age limit. Applicants in Govt. service shall be eligible up to 45 years of age. However, they will be considered for selection only if “No Objection Certificate” from the department concerned is furnished at the time of submission of original testimonials.

Selection Procedure

Selection will be based purely on the merit prepared on the basis of marks obtained in written examination. There will be no interview.

The qualifying marks will be 50% (fifty per cent) of the total marks for general category & 35% (thirty five per cent) for others. In case some qualifying candidates obtain equal marks, then for selection, preference will be given to a candidate (with higher score in Qualifying Degree) and after that to the candidates who are older in age. Merit list for each category of posts shall be prepared separately and the candidates shall be recruited based on the position in merit list of the respective category for a particular post.

Syllabus

The detailed syllabus has been uploaded on the website <http://recruitment.cdacmohali.in>. The candidates are advised to prepare from this syllabus and they shall be tested from this syllabus.

Examination dates

For examination dates, refer to website <http://recruitment.cdacmohali.in>. However, the examination dates shall also be notified in the leading newspapers.

Application fee:

- | | | |
|-----|------------------------------------|---|
| (a) | General category | Rs. 500.00 |
| (b) | Scheduled caste/
Backward Class | Rs. 250.00 |
| © | Ex-Servicemen | All the ex-servicemen of Punjab are exempted from the payment of fee. |

Important Instructions

Eligible applicants are invited to submit online applications uptill 5.00 P.M of 06-06-2011 in the prescribed online format at <http://recruitment.cdacmohali.in>. The candidate shall be responsible for any mistake made by him/her in his/her application form. The Punjab State Agricultural Marketing Board shall not be responsible for the same.

Important instructions for applying online:

1. Before applying online, the Demand Draft should be ready as per the amount applicable for the category of the candidate as the Draft Number, Date and the Bank Name details are required to be entered in the form.
2. Fill up the form available on the website <http://recruitment.cdacmohali.in> by clicking at the link **PSAMB (Punjab State Agricultural Marketing Board)**
3. The online applications will be received upto 5.00 P.M. of 06-06-2011.
4. Candidates may apply for both the posts by submitting separate applications for each post alongwith separate application fee.
5. The candidate can check his/her fee confirmation by visiting the site again by entering his/her registration number and password (registration number and password will be generated on submission of online application form) from 20-06-2011 onwards.
6. Candidates are advised to visit the website <http://recruitment.cdacmohali.in> regularly for more updates.
7. The candidates are cautioned to keep their passwords strictly confidential.

NOTE:

1. The Punjab State Agricultural Marketing Board, S.C.O. No. 149-52, Sector 17-C, Chandigarh reserves the right to increase/decrease the number of posts and to modify or terminate the recruitment notice/process without assigning any reason.
2. The merit list prepared will be valid upto 31st Dec., 2011 from the date of declaration of results.
3. The selected candidates can be posted in any of the Market Committees according to their merit and option exercised at the time of allocation.
4. No TA/DA would be admissible for appearing in the test.

- 5 As and when required by the Punjab State Agricultural Marketing Board, Chandigarh/concerned Market Committee, the candidate
- (a) shall be required to produce original certificates/testimonials in respect of qualifications in person.
- In addition the candidates seeking reservation under :
- i) sports quota shall be required to produce Sports Gradation Certificates issued by the Director, Sports, Punjab, as per latest instructions.
- a. SC/ST/BC/Ex-servicemen Categories shall be required to produce Certificates in accordance with the instructions of the Department of Welfare, Punjab
- (b) already in Government service shall submit “No Objection Certificate” from his Department;
- (c) shall submit a certificate of character from Principal/Academic Officer of the University, College, School or Institution last attended, if any, and similar certificates from two persons not being his relative, who are well acquainted with the candidate in his private life and are unconnected with his University, College, School or Institution;
- (d) shall submit a self-attested undertaking to the effect that he was never convicted for any criminal offence involving moral turpitude and that he/she was never dismissed or removed from service of any State Government, Government of India or any State Institution.
- 6 It is clarified that if any information, certificate or document is found false at any stage, the candidate shall be disqualified and prosecuted;
- 7 Any candidate found using unfair means shall be disqualified and not allowed to take any further examination and decision of the Punjab State Agricultural Marketing Board in this regard shall be final.
8. In case of impersonation, the candidate shall be criminally prosecuted.
9. The information imparted by the applicants will be treated as self attested and Punjab State Agricultural Marketing Board/concerned Market Committee can call for original testimonials for scrutiny at any stage.
- 10 The appointment of a candidate will be only for the category for which he/she has applied for and no change in this regard shall be allowed.
11. The incomplete application form in any respect shall be rejected and application fee shall be forfeited.
12. In case of any confusion, the interpretation made by the Punjab State Agricultural Marketing Board shall be final.

Dated:

Secretary
Punjab State Agricultural Marketing Board,
Chandigarh.

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PUBLIC NOTICE-RECRUITMENT

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S. No.	CATEGORY & PAY SCALE	QUALIFICATION/EXPERIENCE	NO. OF VACANCIES
1.	Auction Recorder Pay Scale: Rs. 10300-34800+ 3200/- Grade Pay	Should have passed Matriculation Examination from the Education Board with atleast fifty per cent marks and should be a graduate of a recognized university with at least fifty per cent marks	Total: 142 Gen. = 66 SC = 63 BC = 6 Ex-serviceman = 4 HANDICAPPED= 3
2.	Clerk Pay Scale: Rs. 5910-20200+ 1900/- Grade Pay	i)Should be a Graduate from a recognized university or institution; ii) Should qualify a test in Punjabi Typewriting, to be conducted by the appointing authority at a speed of 30 words per minute within one year from the date of his appointment, failing which no annual increments shall be allowed till he qualifies such test; iii)Should have passed at least one hundred and twenty hours course with hands-on experience in the use of Personal Computer or Information Technology in Office Productivity Applications or Desktop Publishing Applications from a Government recognized institution or a reputed institution which is ISO 9001 certified OR Should have passed a course in Computer Information Technology equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Courses(DOEACC) of Government of India".	Total:224 Gen. =116 SC = 95 BC = 5 Ex-serviceman = 6 HANDICAPPED =2

For all posts candidates should have passed Matriculation Examination with Punjabi as one of the compulsory or elective subject or any other equivalent examination in Punjabi Language, which may be specified by the Punjab Government from time to time.

Note: The posts carry the pay scales as mentioned under each category but the selected candidates will be governed by the provisions of Punjab Civil Services (Rationalization of Certain Conditions of Service) Act, 2011 (Punjab Act No. 8 of 2011).

For all details regarding qualifications/experience, category wise vacancies, application fee and how to apply online and other instructions, terms and conditions, please visit website <http://recruitment.cdacmohali.in> or www.mandiboard.nic.in .

Eligible applicants may personally submit online applications starting from 23-05-2011 to 06-06-2011 up to 5.00 P.M. in the prescribed online format available at website <http://recruitment.cdacmohali.in>.

Secretary
Punjab State Agricultural Marketing Board
Chandigarh